## Registration of Business Name

## **Companies Registration Office**

by a body corporate Section 4 Registration of Business Names Act 1963 CRO receipt date stamp

	by of this form for your by postal order, bank draft or e fee payable to the Companies	
	B. J. W. J. W.	Registration of Business Names Act 1963
	Business Number (office use only)	RBN1B
		BODY CORPORATE
	Please complete using black typescript or	BOLD CAPITALS, referring to explanatory note
Business name		
in full/note one		
Nature of business		
note two		
Principal place of business		
note three		
Date of adoption of business name	Day Month Year	
Other business name(s) under which this business is		
conducted		
Presenter details  note five		
Name		
Address		
DX number		DV oveksiss
Telephone number		DX exchange Fax number
Email		Reference number

Body corporate name in full/note six		
Company number note six		
Desistered/ariasinal		
Registered/principal office in the State note seven		
E-mail address to which certificate will issue	Please nominate an email address. The certificate of registration will issue to this email address in electronic format. This is required information.	
Certification	I, the undersigned, hereby apply for registration pursuant to section 4 Registration of Business Na Act 1963, and for that purpose have completed the above form in accordance with the Notes on Completion of Form RBN1B.	
	Signature note eight	Name in block letters or typescript
	Director Secretary note nine	
	Day Month Year  Date	

**Body corporate** 

## NOTES ON COMPLETION OF FORM RBN1B

These notes should be read in conjunction with the relevant legislation.

General This form must be completed in full and in accordance with the following notes.

Where "not applicable", "nil" or "none" is appropriate, please state.

Where the space provided on Form RBN1B is considered inadequate, the information should be presented on a continuation sheet in the same format as the relevant section in the form. The use of a continuation sheet must be so

indicated in the relevant section.

note one Pursuant to section 14 Registration of Business Names Act 1963, the Minister for Business, Enterprise and Innovation has

the power to refuse to permit the registration of any name which is in his/her opinion undesirable. In the case of the

proprietor of a newspaper, the title of the newspaper must be set out.

**note two** A detailed description of the nature of business is required. Simple descriptions such as 'trading' or 'manufacturing' are

not sufficiently precise.

note three Give the full postal address, in the State, of the business. A Post Office box number or a 'care of' address will not be

accepted.

**note four** Give the date business commenced trading or is due to commence trading.

note five This section must be completed by the person who is presenting the application form to the Registrar. This may be the

company secretary/director or a person on his/her behalf. The DX number and exchange details may be given by those

who are members of a document exchange service.

note six Where the company is a company incorporated under the Companies Act 2014, the company name must accord with

the Register of Companies and the six digit company number ought be given.

note seven Where applicable, the registered office address must accord with the particulars contained on documentation already

delivered to the Companies Registration Office. Any change of registered office must be notified on Form B2 and Form

RBN2B.

note eight This statement must in all cases be signed by a director or secretary of the company applying for registration and

must be sent by post or delivered to the Registrar within one month after the adoption of the business name. For the purposes of the Registration of Business Names Act 1963, "director" includes a member of the managing body of a

body corporate. (Section 2(1) RBN Act 1963).

**note nine** Tick the relevant box(es).

## **Further information**

Changes Follow

Following registration, the details contained in this form may only be altered by sending one of the following form(s) to the CRO:

**Form RBN2B** Nature of change in the particulars registered by a body corporate.

Form RBN3 Cessation of business under a business name by a registered

individual, partnership or body corporate.

Note PLEASE KEEP A PHOTOCOPY OF THIS FORM FOR YOUR OWN RECORDS

**CRO address** When you have completed and signed the form, please file with the CRO. If submitting by post, please

send with the prescribed fee to the Registrar of Business Names at:

The Business Names Section, Companies Registration Office, Bloom House, Gloucester Street

Lower, PO Box 12858, Dublin 1.

Please carefully study the explanatory notes above. A Form RBN1B that is not completed correctly or is not accompanied by the correct fee is liable to be rejected and returned to the presenter by the CRO.

Failure, without reasonable excuse, to furnish the required statement of particulars within the time specified will entail liability on summary conviction to a fine not exceeding €127; any statement which contains any matter which is false in any material particular to the knowledge of any person signing it will entail liability on summary conviction to imprisonment for a term not exceeding six months or to a fine not exceeding €127, or both.